

March 2, 2016

Dear Prospective Offeror:

Request for Proposal No: 285068, Response to Offeror Questions/Amendment 2

Please see the CH2M Hill Plateau Remediation Company (CHPRC) response to the Offeror questions submitted in response to the subject Request for Proposal.

Questions & Responses:

1. Question: What is CH2HHills preferred approach to transition to ISO 14001:2015 during the 3-year transition timeframe required by ANAB? [As you know all ISO 14001:2004 certificates expire September 14, 2018]

Response: For certification purposes, CHPRC will not transition to ISO 14001:2015 during FY2016 or FY2017. CHPRC will certify to ISO 14001:2015 in 2018.

2. What is your strategy on the new standard? 2015. My suggestion would be to certify directly to the new standard and avoid any upgrade issues in 2018.

Response: See response to question 1. CHPRC is a U.S. Department of Energy contractor that has not received direction to implement ISO 14001:2015.

3. How many shifts are worked in your company?
 - a. If more than 1, how many and what times are each shift (i.e. 9am-5pm)
 - b. If more than 1, are the same functions performed at each shift, or does each shift have a specific function?
 - c. If more than 1 function, please list each function and time it is performed.

Response: There are a large number of shifts that are worked within CHPRC. The principle shift is Monday through Thursday 6:00 am to 4:30 pm. Projects within CHPRC work additional shifts including 24/7 coverage of all operations. Past ISO 14001 certification efforts have been performed mainly on the Monday through Thursday day shift. There is overlap between evening and morning shifts where activities can be observed.

4. Does your address include multiple buildings?

Response: Yes. CHPRC operations are spread over the entire Hanford federal facility (540 square miles) and are also located in the city of Richland, WA. There are several major Projects and their associated facilities that CHPRC is contracted with the Department of Energy to operate and remediate. Additional scope is planned to be added from another

Hanford Site contractor in FY 2016. Most certification efforts are conducted at the Stevens Center complex with additional visits to selected major facilities on the Hanford Site.

5. Is there more than 1 location that will be included in this certification?
a. If yes, what functions are performed at each location?

Response: Although there are multiple buildings across a large area, this will be considered one location: CHPRC operations at the Hanford Site.

6. Are you subject to ITAR?

Response: Hanford has no activities or information related to International Traffic in Arms Regulation (ITAR).

7. Are there any areas of your building that an auditor would not be able to enter?
a. If so, why?

Response: Yes. There are a few facilities which are high hazard facilities or have security requirements that require involved substantial levels of training to enter selected areas. Employees who work in these areas can still be interviewed. This has not impacted previous efforts with ISO-14001 certification.

8. Please identify the most significant legal requirements of your organization.

Response: CH2MHILL operates the Plateau Remediation Contract for the Department of Energy. There are numerous legal requirements embedded in that contract. The principal mission of the PRC contract is safe management and environmental restoration of facilities and waste sites at the Hanford Site; based on this the principal drivers are environmental regulations such as RCRA, CERCLA, and the Clean Air Act. Implementation of these regulations is through a Federal Facility Consent order, the "Tri-Party Agreement", between the U. S. Department of Energy, the State of Washington Department of Ecology, and the Environmental Protection Agency Region X.

9. Please identify the most significant hazards of your organization.

Response: There are substantial inventories of highly radioactive materials as well as dangerous wastes that are managed by CHPRC.

10. What was the date of your last audit?

Response: June 2015

11. At your last audit, how many non-conformities (NC's) were identified?

Response: One was identified related to chemical management inventory control which was corrected within the week.

12. Regarding the total employee count previously indicated. Perhaps not all of the employees are within the same 'risk' category. If you could give me a general breakdown, perhaps by %, of Administrative, management, clerical, etc. and then those that are exposed to the highest risk. This will allow the possible use of effective employee counts in an effort to generate a competitive proposal the still meets the accreditation guidelines.

Response: In general CHPRC has about 20% of the workforce as "indirect" staff that mainly work in an office environment. Of the remaining 80%, about 50% are union staff that are more directly exposed to industrial and other hazards in the work environment.

13. The International Accreditation Forum Mandatory Document outlines the procedure for a transfer of an accredited ISO 14001 certificate. This will require CH2M Hill to provide the awarded Offeror copies of the triennial reassessment, conducted in 2015, as well as supporting documents. Will CH2M Hill make those documents available, prior to the initial site visit, to facilitate the transfer?

Response: Yes.

14. Will all offerors be provided a list of all questions asked by other offerors and the responses provided by the Buyer?

Response: Yes. As per the RFP section 5.5, Questions and Comments Regarding the RFP, "...CHPRC will answer all questions in writing and provide a copy of all questions and answers to all Offerors..." This is done via this Amendment 2 and will be posted on our solicitation web page.

15. Paragraph 6.3 of the Request for Proposal defines the limit of \$15 Million, in determining whether or not the offeror is defined as a small business. It was unclear whether or not this RFQ is Set Aside for Small Business – Is it?

Response: This solicitation is not set aside for small businesses. However, you will be providing certifications in reference to your business size. Your business size for this requirement will be based on the NAICS code identified in Section 6.3.

16. The Draft Contract, para 1.0, states the total employees is about 1500. Is a more accurate employee count available?

Response: No. The number of employees fluctuates and has ranged from 1400-1500 in the past few years. There are some variations with contracted personnel as Project work fluctuates however. Finally, a few hundred additional employees are planned to be added in FY 2016 as scope is transitioned from another Hanford Site contractor.

17. The Draft Contract, para 2.0, states Registration to ISO 14001:2004 (E) or 14001:2015. May the Offerors make the assumption that CH2M Hill will transition to the 2015 update in 2018?

Response: Yes. In the unlikely event that CHPRC is directed by the Department of Energy to proceed with ISO 14001:2015 implementation earlier than expected, and CHPRC requires

certification in 2017, CHPRC will notify the vendor and an equitable adjustment may be sought.

18. CHRPC Training, identified in Section 5.1 of the Draft Contract. Is this one-time training, or annual?

Response: This is annual training that is required. The Offerer is requested to bid 6 hours per person per year for this training in each of the three years and the one year option period. Training lasts one calendar year and, depending on the timing of the next scheduled audit, it may not be necessary to retake training in the next subsequent year for individual auditors.

Additional updates to the RFP:

The RFP “Section C, Draft Contract” is updated as follows:

Part IV, Special Terms, Section 2.2 Special Provision, SP-5 – On-Site Services Provisions has been updated to [revision 11](#), dated January 21, 2016. See attached replacement page 29 of 30. Changes include:

1. Updated the site requirement to have chemicals/hazardous materials labeled to the new Globally Harmonized System classification. (Section 3.0.C)
2. Added information and updated website for environmentally preferable, recycled, and recycled-content materials (Section 3.0.G and 3.0.H)

The proposal due date remains unchanged.

Offeror must acknowledge receipt of this amendment by stating in its proposal that the Offeror received the amendment and considered the amendment in formulating its proposal.

Sincerely,

Tracey A. Burch
Contract Specialist

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Attachment



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29 of 30 (Amend 2).pc