

SCAFFOLD CHECKLIST - INSPECTION

Location _____

Date of Inspection _____ Name of Inspector _____
(Competent Person)

Inspection Item	Yes	No	Action/Comment
A completed scaffold status tag is attached near the access point.			
Ladder, stairway, or special-design framing is installed for access; gate (or equal) installed.			
Scaffold unit is plumb and level, and resting on stable footing <u>and</u> a firm foundation (including base plates on supported scaffolds).			
Diagonal cross bracing is in place to support legs.			
Guying, tying, or bracing is installed to maintain scaffold unit stability where height-to-base size exceeds a 4:1 ratio.			
Visual inspection is completed for the presence of loose, damaged, or missing components (such as locking pins, planking, access, framing, or bracing).			
Working level platform(s) is fully planked between guardrails and secured to prevent movement.			
Platform is free of debris and slipping/tripping hazards.			
Platform guardrails are firmly in place on all open sides/ends, where required; gate(s) (or equal) installed where guardrails are missing.			
Falling object protection is provided by installed toe boards, screening at the working platform level(s), area barricades, or canopies.			
Fall protection documentation is reviewed, where required.			
Other safety hazards are controlled (such as pinch points, hot surfaces, slip/trip condition, electrical).			