

CH2M HILL Plateau Remediation Company

REQUEST FOR PROPOSAL NO: 335480

January 6, 2021

Dear Prospective Offeror:

Request for Proposal No: 335480 – WRAP Roof Overbuild Design and Construction

CH2M HILL Plateau Remediation Company (CHPRC) is interested in receiving proposals for services in support of the Waste Receiving and Processing (WRAP) Facility roof repair for the Waste & Fuels Management Project, Richland, Washington, under Prime Contract DE-AC06-08RL14788 with the U.S. Department of Energy.

Information regarding the services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP). Offerors are advised to take particular note that this RFP requests technical proposals to be submitted in advance of priced proposals.

The anticipated schedule for this solicitation and award activity is as follows:

Issue RFP:	December 30, 2020
Notification of Intent to Propose Due:	January 12, 2021
Offerors Site Visit (TENTATIVE):	TBD
RFP Questions Due:	January 21, 2021
Technical Proposals Due:	February 1, 2021
Clarifications complete:	February 9, 2021
Priced Proposals Due:	TBD
Anticipated Contract Award:	March 4, 2021

Sincerely,

Shelby Chubb, Contract Specialist
Procurement

TABLE OF CONTENTS

SECTION A – REQUEST FOR PROPOSAL.....	5
1.0 INTRODUCTION.....	5
2.0 BASIS OF AWARD	5
2.1 Acceptance or Rejection of Proposals	5
2.2 Responsiveness Determination	6
2.3 Proposal Costs	6
2.4 Award Notification	6
3.0 PROPOSAL PREPARATION INSTRUCTIONS.....	6
3.1 Step One – Technical Proposal	6
3.2 Step Two – Request for Price Proposals	7
3.3 Proposal Content.....	8
3.3.1 Volume I – Technical Proposal.....	9
3.3.1.1 Technical Approach/Work Plan.....	9
3.3.1.2 Concept Drawing Sketch.....	9
3.3.1.3 Company Experience	10
3.3.2 Volume II – Cost/Price and Contractual Proposal (Step Two).....	10
3.3.3 Volume III – Quality Assurance Manual (Step One).....	11
3.4 Offeror’s Acceptance	11
3.5 Exceptions to Technical Requirements and Other Terms and Conditions.....	11
3.6 Proposal Validity Period.....	11
4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA.....	12
4.1 Qualification Standards	12
4.1.1 Standard No. 1 – Quality Assurance Program.....	12
4.1.2 Standard No. 2 - Company Experience.....	13
5.0 PROPOSAL SUBMITTAL DIRECTIONS	13
5.1 Notification of Intent to Propose	13
5.2 Deadline	13
5.3 Submittal Address.....	13
5.4 Withdrawal.....	13
5.5 Offerors Site Visit (TENTATIVE).....	13
5.6 RFP Amendments	14
6.0 NOTICES TO OFFERORS	14
6.1 Anticipated Award Date.....	14
6.2 Precedence of Requirements	14
6.3 North American Industry Classification System (NAICS) Code and Size Standard	14
6.4 Identification of Proprietary Data.....	14
6.5 Certified Cost or Pricing Data.....	15
6.6 Financial Capability Determination Information.....	15

CH2M HILL Plateau Remediation Company

REQUEST FOR PROPOSAL NO: 335480

6.7	Subcontracting	15
6.8	Subcontracting Plan	16
6.9	Buy American Act	17
SECTION B – RFP ATTACHMENTS.....		17
1.0	Attachment 1 – Statement of work	17
2.0	Attachment 2 – Draft 4-part Contract	17
3.0	Attachment 3 – Special Provisions - Representations and Certifications –	17

Acronyms

BTR	Buyer's Technical Representative
DOE	Department of Energy
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CHPRC	CH2M HILL Plateau Remediation Company

SECTION A – REQUEST FOR PROPOSAL

1.0 INTRODUCTION

CH2M HILL Plateau Remediation Company (CHPRC) acting under its contract with the Department of Energy, requests Offerors to submit a proposal for a Firm Fixed Price type of contract to provide design and construction services for a WRAP Roof Overbuild structure. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains:

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CHPRC may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

2.0 BASIS OF AWARD

Award shall be made in accordance with the process defined in Section 3.0, Proposal Preparation Instructions, and the Qualification Standards outlined in Section 4.1, to the Offeror submitting the lowest, technically-acceptable price among the offers that meet all requirements of the RFP.

This solicitation provides the basis for CHPRC's evaluation and is keyed to the selection process. Offerors are also advised that CHPRC reserves the right to award a subcontract based upon initial offers and without further discussions with Offerors.

2.1 Acceptance or Rejection of Proposals

CHPRC reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CHPRC may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

2.2 Responsiveness Determination

CHPRC will determine if the Offeror is responsive to CHPRC requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability and past performance for CHPRC or other customers. The determination may be made at any time by CHPRC without additional questions or revision. CHPRC may waive minor informalities and irregularities in offers received.

2.3 Proposal Costs

CHPRC is under no obligation to pay proposal preparation costs.

2.4 Award Notification

CHPRC will notify all of the Offerors after CHPRC selects an Offeror for award. There will be no public opening of proposals.

3.0 PROPOSAL PREPARATION INSTRUCTIONS

Proposals shall be submitted in accordance with the instructions contained in this RFP. CHPRC intends to use a Two-Step Bidding process as outlined herein. The total number of sections to be submitted for each step is indicated in the Proposal Content section (Section 3.3) of this RFP.

3.1 Step One – Technical Proposal

- 1) Step One consists of the request for submission, evaluation and (if necessary) discussion of technical proposals. **No pricing is involved.** CHPRC's objective is to determine the acceptability of the product/services offered. Technical proposals should be prepared simply and economically, and provide a straightforward, concise delineation of the information required to be furnished. Emphasis should be on completeness and clarity. Elaborate brochures or other presentations are neither required nor desired.

- a) CHPRC will evaluate technical proposals for adherence to the technical requirements outlined herein under the section entitled “Proposal Format”.
 - i) For those technical proposals found unacceptable, CHPRC will forward to the Offeror a notice of unacceptability upon completion of the technical proposal evaluation.
 - ii) Offerors may make multiple technical proposals presenting different basic approaches (i.e. key personnel). Each technical proposal will be separately evaluated.
 - iii) Offerors should submit proposals that are acceptable without additional explanation or information. CHPRC may make a final determination regarding a proposal’s acceptability solely on the basis of the proposal as submitted and may proceed to Step Two without discussions.
 - iv) CHPRC reserves the right to limit the number of acceptable Offerors (at least two) to compete in Step Two.
- b) If necessary, technical discussions and clarifications will take place shortly after receipt of technical proposals. During this phase, CHPRC may require Offerors to submit additional clarifying or supplemental information to support the Offeror’s technical proposal.
- c) Prior to the submission of technical proposals, Offerors may request additional information regarding CHPRC’s technical requirements outlined herein.
- d) Each technical proposal submitted should include a statement of acceptance of the enclosed Statement of Work. The Offeror must identify and describe all exceptions to this solicitation in their technical proposal in accordance with Section 3.5.
- e) **Step One Technical Proposals must be marked appropriately and be received by the proposal due date as indicated in Section 5.2.**

See Section 3.3 for further instructions on the content the technical proposal.

3.2 Step Two – Request for Price Proposals

Step Two involves the submission of bids by those who submitted acceptable technical proposals in Step One.

- a) The due date for Step Two proposals will be determined at the conclusion of technical proposal evaluations and/or discussions. CHPRC anticipates a two-day turnaround for Step Two proposals.
- b) This Solicitation requires all Offerors submitting proposals to access the Supply Chain Management Center (SCMC) eSourcing Tool for Step Two of the solicitation. The SCMC eSourcing Tool is designed to efficiently collect proposal

- information in a central location. It also provides the Offeror a short timeframe to revise pricing information prior to final acceptance by CHPRC.
- c) Upon determination of acceptance of the Offeror's technical approach, CHPRC will provide the Offeror an email notification with a link to the SMC eSourcing event including access instructions. Offerors will be afforded the opportunity to preview the application and place pricing information prior to the commencement of an event. This preview phase is called the pre-bid period. At the conclusion of the pre-bid period, the eSourcing event will commence and the Offeror should review their submitted price to ensure it is compliant with requirements. Events typically last for 10 to 20 minutes. The eSourcing Tool will designate a ranking of the Offeror's price when compared against the lowest price received. During this time, the Offeror may revise (decrement) their pricing downward. If the Offeror's price is revised to the lowest received price within the last two minutes of an event, the event will automatically extend for two minutes to allow other Offerors to consider further adjustments to their pricing. The tool will not disclose the Offeror's proposed price to other Offerors nor will it disclose the lowest proposed price. A ranking is all that is provided.
 - d) This Solicitation and resultant award is considered a negotiated procurement. Submitting the lowest priced proposal does not guarantee award. CHPRC must complete a full technical evaluation prior to making an award determination.
 - e) CHPRC reserves the right to conduct negotiations prior to award or to award a contract based upon initial offers and without further discussions.
 - f) In the unlikely event of a discrepancy among any of the Offeror's documents or information submitted through the eSourcing website, the information received and confirmed by CHPRC shall govern.

Within two hours of the completion of the event, Offerors shall submit their electronic Business and Pricing Proposal in-full via e-mail (see Section 3.3.2 for content requirements and Section 5.3 for email address). Note: CHPRC may require additional technical information be submitted with Offeror's Business and Pricing Proposal. Identify the name of the Procurement Specialist and the Solicitation number to which Offeror is responding on the e-mail transmittal document.

3.3 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and Offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or merely offering to perform the work may result in a lower

evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration.

Do not submit generic brochures or other marketing materials which do not specifically relate to the proposal.

Proposals shall be organized in the manner listed in Sections 3.3.1-3.3.3 below. Each volume of the proposal shall be separate and complete.

The following documents make up a complete proposal package:

3.3.1 Volume I – Technical Proposal

Volume I shall consist of the Offeror's discussion that addresses the qualification standards and technical evaluation criteria, the Offeror's capabilities, and what the Offeror will do to satisfy the requirements of the solicitation. The Offeror shall provide one (1) electronic copy of this volume. For technical work, describe the proposed technical approach including assumptions and supporting detail.

The technical approach shall address how the Offeror proposes to successfully accomplish the requirements of the RFP. Simply repeating the SOW requirements or merely offering to perform the work may result in the proposal being considered non-responsive and be eliminated from further evaluation and award consideration.

Volume I shall be organized as outlined below.

3.3.1.1 Technical Approach/Work Plan

Submit a work plan to demonstrate Offeror understands the scope of work and has a technical approach to deliver that work compliantly. The plan should be concise and focus on what the Offeror considers to be the major elements of the work (e.g., from a cost, complexity, and risk standpoint). Where relevant, provide information on sourcing/subcontracting and means & methods.

3.3.1.2 Concept Drawing Sketch

The Offeror shall provide a preliminary drawing/sketch or other media depicting the Offeror's concept.

3.3.1.3 Company Experience

The Offeror shall discuss the Offeror's prior record, including any proposed subcontractors, in performing services or delivering products similar in size, content, and complexity to those required in this RFP. Offeror shall demonstrate that it meets the minimum qualification standards as prescribed in Section 4.1.

Each project reference shall, at a minimum, include the following current and up-to-date information:

- Client Name and Address
- Client Technical Point of Contact and phone number
- Contract Number
- Brief Description of Work Scope (including QA level; fabrication, construction, and installation scope; and if performed within a nuclear facility environment)
- Contract Type
- Period of Performance

3.3.2 Volume II – Cost/Price and Contractual Proposal (Step Two)

Upon approval to proceed to Step Two of the solicitation process and in accordance with Section 3.2, each Offeror shall provide Volume II - Cost/Price and Contractual Proposal. Volume II shall consist of the Offeror's proposed pricing as instructed in the RFP pricing instructions. Volume II shall be submitted in accordance with the solicitation schedule delineated in the RFP cover letter and RFP Section 5.2. Offeror may submit their cost/price proposal in a format of their choosing. If a price sheet is later provided via RFP Addendum, Offeror may be requested to complete the price sheet as formatted. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 "Discounts for Prompt Payment" discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the award, and will be taken if payment is made within the discount period indicated in the offer by the Offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, Offerors awarded contracts may include discounts for prompt payment on individual invoices.

Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B. The Offeror must submit an original and one copy of this volume.

3.3.3 Volume III – Quality Assurance Manual (Step One)

As Part of Step 1, Offeror shall submit one uncontrolled copy of their Quality Assurance (QA) program manual at the same time as Volume I Technical Proposal in accordance with the solicitation schedule delineated in the RFP Cover Letter and Section 5.2. The Offeror shall address how the Offeror's QA Program meets the requirements included in the SOW and RFP Section 4.1.1. If the Offeror's manual has been previously approved by CHPRC, the manual shall be updated to make it current and resubmitted to CHPRC with the proposal. If the manual has not changed since its previous approval by CHPRC, a statement to this effect shall be submitted with the proposal.

3.4 Offeror's Acceptance

The contract, if any, resulting from this RFP will be substantially the same as the draft contract that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror's submission of a proposal signifies the Offeror's unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror to any part of this RFP may be considered an exception, and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

3.5 Exceptions to Technical Requirements and Other Terms and Conditions

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CHPRC considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CHPRC. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CHPRC may determine that the proposal is non-responsive.

3.6 Proposal Validity Period

A proposal shall remain firm for 90 days after the priced proposal due date.

4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA

Information such as experience, proposed work plans, past performance, key personnel, available resources and equipment and any other information available may be used by CHPRC in evaluating the Offeror's capabilities, responsibility and responsiveness to the solicitation.

CHPRC will first evaluate each Offeror's proposal to determine whether the information provided meets any qualification standards. The Offeror's proposal must meet the qualification standards to be considered for further evaluation. Those proposals considered as meeting the qualification standards will be further evaluated against the evaluation criteria. The evaluation criteria are composed of the following technical/business and cost/price factors: Technical Approach, Organization, and Cost/Price. Price will be a significant evaluation factor.

CHPRC will use the evaluation criteria to determine the Offeror's understanding of the work, the Offeror's qualifications to perform the work, and the acceptability of the Offeror's proposed technical and management approach.

The Offeror shall address each of the qualification standards and evaluation criteria and state how the Offeror specifically meets each one.

4.1 Qualification Standards

CHPRC has established the following qualification standards that must be fully met in order for an Offeror to be considered for award. It is CHPRC's policy to offer the opportunity to compete for its procurements as is reasonably and economically feasible. However, in view of the distinctive characteristics of CHPRC's programs, those potential Offerors who do not already possess the capability to meet the qualifications standards are encouraged not to incur proposal and other expenses involved in competitive submissions. Also, although it's not a standalone qualification standard, Offerors are reminded of the mandatory pre-proposal meeting (i.e., job walkdown) as a requirement to participate in this solicitation.

4.1.1 Standard No. 1 – Quality Assurance Program

The Offeror shall have a documented and implemented Quality Assurance Program that meets ASME NQA-1, 2008 Edition with the 2009 Addenda, Part I: Requirements 1 through 18, Part II: Subpart 2.2 and Subpart 2.14 as set forth in Statement of Work Section 01400 Article 1.3.

4.1.2 Standard No. 2 - Company Experience

The Offeror and/or Offeror's sub-tier manufacturer shall have demonstrable experience in designing and installing metal building and/or overbuild systems on at least three (3) projects that were of comparable size, scope, and complexity to the project in this RFP. The Offeror shall also have a minimum of five (5) consecutive years in business performing work of this nature.

5.0 PROPOSAL SUBMITTAL DIRECTIONS

5.1 Notification of Intent to Propose

CHPRC requests that a prospective Offeror notify CHPRC in writing by 4:00 p.m. PST on January 12, 2021, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.

5.2 Deadline

Technical Proposals are due by 4:00 p.m. PST on February 1, 2021. Priced proposals are due at the conclusion of Step 1 as determined by CHPRC. CHPRC reserves the right to reject any proposal received after the deadline.

5.3 Submittal Address

Identify the package containing the proposal as "Proposal in Response to RFP 335480.

Address a proposal sent electronically to shelby_r_chubb@rl.gov

The Contract Specialist's telephone number is 509-373-7141 and the e-mail address is shelby_r_chubb@rl.gov. The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

5.4 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

5.5 Offerors Site Visit (TENTATIVE)

Offerors may attend a job walk (if so scheduled) as part of this solicitation. The job walk will include a tour of the WRAP jobsite. The purpose of the job walk is to provide

Offerors firsthand familiarity of the facility and site layout/conditions. It is not intended to be a forum for Offerors to ask questions and receive answers regarding the RFP. Offerors shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than January 21, 2021. The Offeror may transmit questions and comments via e-mail. CHPRC will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CHPRC will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

5.6 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

6.0 NOTICES TO OFFERORS

6.1 Anticipated Award Date

The anticipated award date for this RFP is March 4, 2021.

6.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

6.3 North American Industry Classification System (NAICS) Code and Size Standard

CHPRC has determined that North American Industry Classification System (NAICS) Code 236210 applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is \$39.5M.

6.4 Identification of Proprietary Data

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CHPRC from distributing

the documents for evaluation or use, the marking may render the proposal non-responsive.

6.5 Certified Cost or Pricing Data

The Offeror is not required to provide certified cost or pricing data. However, CHPRC may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CHPRC cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

6.6 Financial Capability Determination Information

CHPRC reserves the right, prior to award, to require the Offeror to submit information that CHPRC will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CHPRC.

6.7 Subcontracting

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CHPRC to the proposed subcontract scope and subcontractor(s).

Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CHPRC a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this web page:

<http://chprc.hanford.gov/page.cfm/SubmittalsFormsDocs>

CHPRC reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site

- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

6.8 Subcontracting Plan

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Contractor shall submit and utilize a subcontracting plan in accordance with Special Provision SP-11 Subcontracting Plan Requirements, available for downloading from CHPRC's web site at: <http://chprc.hanford.gov/page.cfm/ContractProvisions>

The subcontracting plan must be submitted and accepted by CHPRC prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, CHPRC's prime contract number DE-AC06-08RL14788 and DUNS number 80563128. Contact the CH2M HILL Plateau Remediation Company Small Business Advocate for assistance in reporting.

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless CHPRC granted an exemption prior to award for one of the following circumstances:

1. Contractor is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.
3. The proposed Contract is not expected to exceed \$750,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.

6.9 Buy American Act

In accordance with the Buy American Act (BAA) domestic end products as prescribed in the Federal Acquisition Regulation Part 25 shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CHPRC prior to contract award. Offeror certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

SECTION B – RFP ATTACHMENTS

1.0 ATTACHMENT 1 – STATEMENT OF WORK

2.0 ATTACHMENT 2 – DRAFT 4-PART CONTRACT

- I. STATEMENT OF WORK (SOW)
- II. FINANCIAL TERMS
- III. GENERAL TERMS AND CONDITIONS
- IV. SPECIAL PROVISIONS (EXCLUDING REPS&CERTS)

3.0 ATTACHMENT 3 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the offeror's registered small business size standard.

SP-16 PRC Revision 8, Dated November 05, 2019

[**REPS & CERTS \(SP-16\)**](#)