

# CH2M HILL Plateau Remediation Company

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## REQUEST FOR PROPOSAL NO: 340160

August 27, 2020

Dear Prospective Offeror:

### **Request for Proposal No: 340160 – W-135 WESF MODIFICATIONS AND CSS EQUIPMENT INSTALLATION**

CH2M HILL Plateau Remediation Company (CHPRC) is interested in receiving proposals for W-135 WESF Modifications and CSS Equipment Installation in support of the Waste and Fuels Management Project (W&FMP), Richland, Washington, under Prime Contract DE-AC06-08RL14788 with the U.S. Department of Energy.

Information regarding the product or services required and instructions for the preparation and submission of proposals are contained in the attached Request for Proposal (RFP).

This RFP contains numerous documents. These documents will be available in a secure location. In order to obtain access to the documents, the potential Offeror must sign a [non-disclosure agreement](#) and return via email to the Contract Specialist, [john\\_d\\_jj\\_phillips@rl.gov](mailto:john_d_jj_phillips@rl.gov). Upon receipt the potential Offeror will be provided access (See Section B, RFP Attachments).

The anticipated schedule for this solicitation activity is as follows:

Intent to Propose:	12:00 PM	September 10, 2020
Questions Due:	12:00 PM	September 30, 2020
Proposals Due:	12:00 PM	October 08, 2020

Sincerely,

John D. Phillips,  
Contract Specialist  
Procurement

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## Acronyms

BTR	Buyer's Technical Representative
CSS	Capsule Storage System
DOE	Department of Energy
EMR	Experience Modification Rate
NAICS	North American Industry Classification System
QA	Quality Assurance
RFP	Request for Proposal
SOW	Statement of Work
CHPRC	CH2M HILL Plateau Remediation Company
WESF	Waste Encapsulation and Storage Facility

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## SECTION A – REQUEST FOR PROPOSAL

### 1.0 INTRODUCTION

CH2M HILL Plateau Remediation Company (CHPRC) acting under its contract with the Department of Energy, requests Offerors to submit a proposal for a Firm Fixed Price type of contract(s) to provide construction services for the W-135 WESF Modifications and CSS Equipment Installations scopes of work. This Section A describes the basis of award, proposal submittal requirements, proposal instructions, and notices to Offerors. Section B contains Representations and Certifications and other documents, which Offerors may be required to complete, sign and return with their proposal, as well as a Draft 4-Part Contract which contains;

- Part I – Statement of Work
- Part II - Financial Terms
- Part III – General Terms and Attachments
- Part IV – Special Provisions

CHPRC may determine that any proposal not submitted in accordance with this Request for Proposal (RFP) is non-responsive and reject the proposal.

### 2.0 BASIS OF AWARD

CHPRC intends to award potentially two contract line items (Task 1, WESF Modifications, and Task 2, CSS Equipment Installation) as a result of this RFP to one responsible Offeror whose offer conforms to the requirements of this solicitation and is determined to be the most advantageous technical and lowest priced proposal. As it relates to anticipated execution of Task 1 and Task 2, and the interrelation thereof, along with future delivery of Buyer Furnished Equipment, Offerors shall pay particular attention to the sequence of work defined within the Statement of Work and base their proposals accordingly.

Options will be considered when evaluating the award unless indicated otherwise in the solicitation. CHPRC is under no obligation to exercise any option.

The basis of award is the lowest evaluated price of an Offeror who is determined to be meet the qualification standards identified in this RFP and is found to be responsible, responsive, and technically acceptable to accomplish the objectives of the RFP. Refer to Section 4.0 for a description of the evaluation criteria.

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### 2.1 Acceptance or Rejection of Proposals

CHPRC reserves the right to accept or reject any proposal with or without prior discussion with the Offeror. CHPRC may:

- award a contract on the basis of proposals received without discussions with Offerors (therefore, initial proposals should be submitted with the most favorable technical and price terms);
- select one or more Offerors to negotiate with;
- reject any or all proposals received;
- issue a request for new proposals; or
- cancel the RFP without awarding a contract.

### 2.2 Responsiveness Determination

CHPRC will determine if the Offeror is responsive to CHPRC requirements and eligible for award. This evaluation may include (but is not limited to information gathered from other sources, including safety performance, financial stability and past performance for CHPRC or other customers). The determination may be made at any time by CHPRC without additional questions or revision. CHPRC may waive minor informalities and irregularities in offers received.

### 2.3 Proposal Costs

CHPRC is under no obligation to pay proposal preparation costs.

### 2.4 Award Notification

CHPRC will notify all of the Offerors after CHPRC selects an Offeror for award. There will be no public opening of proposals.

## 3.0 PROPOSAL PREPARATION INSTRUCTIONS

Organize the proposal as described in the following sections. Prepare the proposal simply and economically and provide a straightforward and concise presentation of the information requested.

### 3.1 Proposal Content

Offeror's proposal must contain information sufficient to demonstrate an understanding of the requirements and Offeror's ability to perform successfully as proposed. Offerors who submit proposals which are unclear or incomplete may be judged non-responsive and dropped from further consideration for this award. Simply repeating the statement of work requirements or

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merely offering to perform the work may result in a lower evaluation or the offer being judged non-responsive to the requirements and dropped from further consideration

Proposals shall be organized in the manner listed in Sections 3.2-3.4 below. Each volume of the proposal shall be separate and complete. Omit all cost or pricing details from the technical proposal. Where estimated labor hours will provide clarity, propose them as hours only with no indication of price in the technical proposal.

The following documents make up a complete proposal package:

### **3.2 Volume I – Technical Proposal**

Volume I shall consist of the Offeror's discussion that addresses the Offeror's technical capabilities, and what the Offeror will do to satisfy the requirements of the solicitation. For technical work, describe the proposed technical approach including assumptions and supporting detail.

The technical approach shall address how the Offeror proposes to successfully accomplish the requirements of the RFP. Simply repeating the SOW requirements or merely offering to perform the work may result in the proposal being considered non-responsive and be eliminated from further evaluation and award consideration.

Volume I shall be organized as outlined below.

#### **3.2.1 Technical Approach/Work Plan**

The Offeror shall submit two work plans as described below.

##### **3.2.1.1 Work Plan (Task 1)**

Submit a work plan to demonstrate Offeror understands the Task 1 scope of work and has a technical approach to deliver that work compliantly within WESF. The plan should be concise and focus on what the Offeror considers to be the major elements of the work (e.g., from a cost, complexity, and risk standpoint). Suggested SOW types of work to address are listed below. Where relevant, provide information on sourcing/subcontracting and means & methods.

- a) Demolition (e.g., Truck Port cover block size reduction; Building 282BA Well House; WESF interior demolition of specified items to support new construction)
- b) Civil/Structural (e.g., Truck Port floor slab, Transfer Station pad, asphalt haul path, concrete coring for penetrations, anchorages for equipment)

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- c) Fabrication (e.g., safety significant G Cell cover blocks, shield plugs and G7-A tank; UCS storage racks; gas bottle enclosure; cable/hose reel assemblies)
- d) Mechanical/HVAC (e.g., compressed air and gas systems for equipment to be installed under Tasks 1&2; new HVAC for Truck Port, Canyon, and G Cell)
- e) Fire Protection (i.e., WESF sprinkler system evaluation; WESF sprinkler system modifications implementation)
- f) Electrical & Instrumentation (e.g., video camera system; power/I&C service for equipment items installed under Tasks 1&2)
- g) Construction acceptance testing (CAT)
- h) Operations & maintenance (i.e., post-CAT O&M of Contractor-installed systems, structures and components pending turnover to Operations).

### 3.2.2 Work Plan (Task 2)

Submit a concise work plan to demonstrate Offeror understands the Task 2 scope of work and has a technical approach to deliver that work compliantly within WESF. Suggested SOW elements to address in the work plan are listed below. It is acceptable to refer to sections of the Task 1 work plan to avoid duplication (e.g., for structural anchorages).

- a) CSS BFE receipt, control, handling and storage
- b) CSS BFE hoisting and rigging activities
- c) CSS BFE installation (e.g., structural anchorages; connections for compressed air, gases, vacuum, and electrical/I&C)
- d) Construction acceptance testing.

### 3.2.3 Company Experience

The Offeror shall discuss the Offeror's prior record, including any proposed subcontractors, in performing services or delivering products similar in size, content, and complexity to those required in this RFP. Specific emphasis shall be placed on previous projects where the Offeror was a lead contractor performing construction activities at/in a US DOE Hazard Category 2 nuclear facility.

Each project reference shall, at a minimum, include the following current and up-to-date information:



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- Client Name and Address
- Client Technical Point of Contact and phone number
- Contract Number
- Brief Description of Work Scope (including QA level; fabrication, construction, and installation scope; and if performed within a nuclear facility environment)
- Contract Type
- Period of Performance

### 3.2.4 Safety Program

Offeror shall submit sufficient documentation demonstrating that it meets the requirements of 4.1.2, Qualification Standard No. 2) such that the Offeror's Experience Modification Rate (EMR) may be determined/verified. Include any additional supporting information that may be needed to explain the Offeror's current EMR rate.

### 3.2.5 Organization/Key Personnel

The Offeror shall identify the key personnel proposed to manage and perform the technical segments/aspects of the work. The Offeror shall provide a complete organizational chart of its proposed team with key personnel and their functional assignments identified. In addition, the Offeror shall provide a discussion of the established lines of authority, responsibility, and communication.

Résumés shall be provided for all key personnel. The résumés must clearly describe the individual's education (level, major, and year degree received), the experience (general and relevant work experience), and professional credentials (including professional publications and memberships). The Offeror shall focus its efforts in providing information of personnel for the Project Manager, On-Site Safety Representative, On-Site Field Superintendent, and Fabrication Manager who will be performing work under any resultant contract.

### 3.2.6 Project Schedule/Controls

Tasks 1&2 are to be managed separately (see SOW, Section 01010, paragraph 1.2.3). Therefore, the Offeror must have the project control capability to competently and simultaneously manage scope/schedule/cost and contract changes for each task. Offerors shall demonstrate their understanding and capability to plan the work by providing Level 3 Project Schedules for Task 1&2 covering activities for the duration of each task. The Task 1&2 schedules may be in the same electronic file and may have interfacing logic. The schedule(s) shall identify the critical path elements and key delivery dates. Offerors shall identify any qualifying conditions for meeting the schedule.

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### 3.3 Volume II – Cost/Price and Contractual Proposal

Volume II shall consist of the Offeror’s proposed pricing in accordance with the price sheet included in this RFP below as an attachment. The Offeror must complete the price sheet as formatted. To obtain the form, click on the form located in Section B, Attachment 2. All pricing assumptions shall be clearly stated to allow a reviewer to assess the potential cost risks associated with the proposed design. Additionally, Offerors are directed to reference the attached Draft Contract, Part II, Section 8.2 *Price Adjustment* in developing their proposals. This section will afford the awardee a one-time price adjustment at time of Task 2 notice-to-proceed. This price adjustment will be limited to changes associated with craft wage and fringe rates governed by the Hanford Site Stabilization Agreement (HSSA). Offerors’ proposals for Task 2 shall include sufficient “breakdown” and detail with respect to the aforementioned craft labor element (labor mix, hours, rates, etc.) to accommodate such adjustment when Task 2 is authorized to proceed.

Standard payment terms are Net 30. In accordance with FAR 52.232-8 “Discounts for Prompt Payment” discounts for prompt payment will not be considered in the evaluation of offers. However, any offered discount will form a part of the award, and will be taken if payment is made within the discount period indicated in the offer by the Offeror. As an alternative to offering a discount for prompt payment in conjunction with the offer, Offerors awarded contracts may include discounts for prompt payment on individual invoices.

Include a signed Representations and Certifications (SP-16) with the proposal. To obtain the form, click on the link to SP-16 in Section B, Attachment 4.

### 3.4 Volume III – Quality Assurance Program Manual

The Offeror shall submit one uncontrolled copy of their Quality Assurance (QA) program manual. The Offeror shall address how the Offeror’s QA Program meets the requirements included in the SOW. If the Offeror’s manual has been previously approved by CHPRC, the manual shall be updated to make it current and resubmitted to CHPRC with the proposal. If the manual has not changed since its previous approval by CHPRC, a statement to this effect shall be submitted with the proposal.

### 3.5 Offeror’s Acceptance

The contract, if any, resulting from this RFP will be substantially the same as the draft contract(s) that is contained in the accompanying file. Unless otherwise noted by the Offeror in its proposal, Offeror’s submission of a proposal signifies the Offeror’s unqualified acceptance of all of the technical requirements and other terms and conditions that are contained and referenced in this RFP and the accompanying draft contract file. Interpretations established by the Offeror

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to any part of this RFP may be considered an exception, and may render the proposal being considered non-responsive and dropped from evaluation and award considerations.

### **3.6 Exceptions to Technical Requirements and Other Terms and Conditions**

The Offeror shall describe any exceptions to the technical requirements and other terms and conditions of the sample contract on which the Offeror's proposal is based. Offerors are notified that CHPRC considers the Offeror's compliance with the technical requirements and terms and conditions of the accompanying draft contract to be essential. In case of doubt, Offeror should request clarification from CHPRC. If the Offeror takes any exceptions to the requirements of the RFP, the pricing shall be based on the requirements of the RFP and the exception(s) priced as alternates. If the Offeror's proposal is based only on the proposed exceptions, CHPRC may determine that the proposal is non-responsive.

### **3.7 Proposal Validity Period**

A proposal shall remain firm for 120 days after the proposal due date. Offerors are reminded to pay particular attention to the sequence of work contemplated for completion of Task 1 and Task 2 (as defined in the Statement of Work). Offeror's firm fixed price shall reflect this plan accordingly.

### **4.0 QUALIFICATION STANDARDS AND EVALUATION CRITERIA**

Information such as experience, proposed work plans, past performance, key personnel, available resources and equipment and any other information available may be used by CHPRC in evaluating the Offeror's capabilities, responsibility and responsiveness to the solicitation.

CHPRC will first evaluate each Offeror's proposal to determine whether the information provided meets any qualification standards (Go/No Go). The Offeror's proposal must meet the qualification standards to be considered for further evaluation. Those proposals considered as meeting the qualification standards will be further evaluated against the evaluation criteria. The evaluation criteria are composed of the following technical/business and cost/price factors: Technical Approach, Organization, Project Controls and Cost/Price. Price will be a significant evaluation factor.

CHPRC will use the evaluation criteria to determine the Offeror's understanding of the work, the Offeror's qualifications to perform the work, and the acceptability of the Offeror's proposed technical and management approach.

The Offeror shall address each of the qualification standards and evaluation criteria and state how the Offeror specifically meets each one.

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### 4.1 Qualification Standards – Go/No Go

CHPRC has established the following four qualification standards that must be fully met in order for an Offeror to be considered for award. It is CHPRC's policy to offer the opportunity to compete for its procurements as is reasonably and economically feasible. However, in view of the distinctive characteristics of CHPRC's programs, those potential Offerors who do not already possess the capability to meet the qualifications standards are encouraged not to incur proposal and other expenses involved in competitive submissions. Also, although it's not a standalone qualification standard, Offerors are reminded of the mandatory pre-proposal meeting (i.e., job walkdown) as a requirement to participate in this solicitation.

#### 4.1.1 Standard No. 1 – Quality Assurance Program

The Offeror shall have a documented and implemented Quality Assurance Program that meets ASME NQA-1, 2008 Edition with the 2009 Addenda, Part I: Requirements 1 through 18, Part II: Subpart 2.2 and Subpart 2.14 as set forth in Statement of Work Section 01400 Article 1.3.2.

#### 4.1.2 Standard No. 2 – Safety Program

The Offeror shall have a current Experience Modification Rate (EMR) of 1.0 or less to be considered for award. Should an EMR exceed 1.0, the Contractor must demonstrate and document that it has or will initiate programs, policies, and attitudes which will result in improved safety performance. In this case, it is the sole discretion of CHPRC to approve or disapprove an Offeror.

#### 4.1.3 Standard No. 3 - Company Experience

Past corporate experience must include:

- Successful completion of work relevant to this RFP in an operating US DOE Hazard Category 2 nuclear facility
- Successful completion of fabrication and construction of safety significant structures and equipment under ASME NQA-1 requirements.
- Successful completion of work similar in type, size and complexity to that in the SOW.

#### 4.1.4 Standard No. 4 – Key Personnel

Key Personnel are qualified per the requirements of SOW Section 01150, 1.3.1.4.

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Proposed Key Personnel shall be fully committed and solely dedicated for the entire term of the project. Contractor shall request from Buyer and receive Buyer approval prior to replacement or substitution of any Key Personnel.

### 5.0 PROPOSAL SUBMITTAL DIRECTIONS

#### 5.1 Notification of Intent to Propose

CHPRC requests that a prospective Offeror notify CHPRC in writing by 12:00 p.m. on **September 10, 2020**, indicating that the Offeror intends to submit a proposal in response to this RFP. The Offeror may transmit the notification to the Contract Specialist via e-mail or fax.

#### 5.2 Deadline

Proposals are due by 12:00 p.m. on **October 08, 2020**. CHPRC reserves the right to reject any proposal received after the deadline.

#### 5.3 Submittal Address

Identify the package containing the proposal as “Proposal in Response to RFP 340160”.

Address a proposal sent via the U.S. Postal Service to:

CH2M HILL Plateau Remediation Company  
**John D. Phillips**, MSIN A4-02  
P.O. Box 1600  
Richland, WA 99352-1000

Address a proposal sent via another delivery service to:

CH2M HILL Plateau Remediation Company  
**John D. Phillips**, MSIN A4-02  
825 Jadwin  
Richland, WA 99352

Address a proposal delivered by hand to:

CH2M HILL Plateau Remediation Company

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Attn: John D. Phillips, Room 421  
825 Jadwin  
Richland, WA 99352

The Contract Specialist's telephone number is 509 373-3563, the fax number is 509 373-9107, and the e-mail address is john\_d\_jj\_phillips@rl.gov. The Offeror may contact the Contract Specialist to verify that the Contract Specialist received the proposal.

### 5.4 Withdrawal

Proposals may be withdrawn by written notice received by the Contract Specialist at any time prior to award.

### 5.5 Mandatory Pre-Proposal Meeting

All Offerors must attend a mandatory job walk to participate in the solicitation. The job walk will include a tour of the WESF jobsite. Further instructions concerning the site visit will be forwarded to the potential Offeror's via an Addenda to this RFP.

### 5.6 Questions and Comments Regarding the RFP

The Offeror shall submit any comments or questions regarding the RFP to the Contract Specialist in writing no later than 12:00PM on September 30, 2020. The Offeror may transmit questions and comments via fax or e-mail. CHPRC will answer all questions in writing and provide a copy of all questions and answers to all Offerors. If the RFP requires an amendment to resolve issues regarding the RFP, CHPRC will issue an amendment to those Offerors who have not declined to participate in time for them to consider the amendment(s) before finalizing and submitting their proposals.

### 5.7 RFP Amendments

If this RFP is amended, unless otherwise stated, all terms and conditions that are not modified will remain unchanged. The Offeror shall acknowledge receipt of all amendments by stating in the proposal that the Offeror has received the amendment(s) and has considered it/them in formulating the proposal.

## 6.0 NOTICES TO OFFERORS

### 6.1 Anticipated Award Date

The anticipated award date for this RFP is December 30, 2020. Offerors are reminded that the notice-to-proceed (NTP) for Task 2 will be at a later date, once substantial progress towards

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completion of Task 1 has been achieved (See Statement of Work for contemplated sequence of work).

### 6.2 Precedence of Requirements

In the event of a conflict among the provisions, the RFP instructions, the RFP correspondence, other documents and the resulting contract, the terms of the contract shall govern.

### 6.3 North American Industry Classification System (NAICS) Code and Size Standard

CHPRC has determined that North American Industry Classification System (NAICS) Code [236210](#) applies to this acquisition. Therefore, the size standard for determining whether an Offeror is a small business in regard to this acquisition is [\\$39.5M](#).

### 6.4 Identification of Proprietary Data

If the Offeror submits any data as part of their Proposal, which is considered by the Offeror to be “proprietary data”, the document transmitting the data or which contains the data, shall be boldly marked indicating that the data included are considered to be proprietary. To the extent that the restrictive marking prevents CHPRC from distributing the documents for evaluation or use, the marking may render the proposal non-responsive.

### 6.5 Certified Cost or Pricing Data

The Offeror is not required to provide certified cost or pricing data. However, CHPRC may require the Offeror to provide certified and/or non-certified cost or pricing data prior to award if CHPRC cannot determine that the acquisition is exempt from the requirements of PL 87-653 (10 USC Sec. 2306a).

### 6.6 Financial Capability Determination Information

CHPRC reserves the right, prior to award, to require the Offeror to submit information that CHPRC will use to make a determination whether the Offeror has the financial capability to successfully perform the contemplated contract in accordance with the contract terms. Such information may include, but not be limited to: annual reports; lines of credit with financial institutions and suppliers; SEC Form 10K, and any other information that may be required by CHPRC.

### 6.7 Subcontracting

Contractor may **not** subcontract any significant portion of this contract without first obtaining concurrence of CHPRC to the proposed subcontract scope and subcontractor(s).

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Contractor is responsible to incorporate and flow down all appropriate provisions and requirements of this contract to all lower-tier contractors and subcontractors.

Contractor shall furnish CHPRC a list of all proposed lower-tier subcontractors who will be performing work on the Hanford site and those proposed subcontractors who will be performing a significant portion of the off-site work. The list must be furnished prior to award and updated with changes during contract performance. Use the Subcontracting form and instructions located on this web page: <http://chprc.hanford.gov/page.cfm/SubmittalsFormsDocs>

CHPRC reserves the right to:

- reject any proposed subcontract or subcontractor as incomplete or unsuitable
- require submittal of the proposed subcontract before contract award or prior to performance of any work on site
- require the replacement, at contractor's expense, of any subcontractor who fails to adhere to all of the applicable provisions and requirements of this contract.

### 6.8 Subcontracting Plan

Unless exempted below, contractor shall utilize small business concerns to the maximum extent practical as required in Federal Acquisition Regulation (FAR) part 19.702 when subcontracting any part of this contract. Contractor shall submit and utilize a subcontracting plan in accordance with Special Provision SP-11 Subcontracting Plan Requirements, available for downloading from CHPRC's web site at: <http://chprc.hanford.gov/page.cfm/ContractProvisions>

The subcontracting plan must be submitted and accepted by CHPRC prior to award. The subcontracting plan must separately address subcontracting opportunities with Small, Small Disadvantaged, HUB Zone, Service Disabled-Veteran and Women Owned Businesses for the base year and all option years of the contract.

- A. Semi-annual and annual summary reports must be submitted from the inception of the contract through the complete contract term in the Electronic Subcontract Reporting System (ESRS) system until the final report is submitted. Reports must be filed in the ESRS referencing, where applicable, CHPRC's prime contract number DE-AC06-08RL14788 and DUNS number 80563128. Contact the CH2M HILL Plateau Remediation Company Small Business Advocate for assistance in reporting.

Good-faith compliance with the approved plan is a requirement of acceptable contract performance unless CHPRC granted an exemption prior to award for one of the following circumstances:



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1. Contractor is a Small Business as defined in accordance with 13 Code of Federal Regulations (CFR), part 121 and FAR Part 19, 19.001.
2. Subcontracting opportunities are not offered with respect to the proposed Contract.
3. The proposed Contract is not expected to exceed \$700,000 or \$1,500,000 (if for construction of a public facility).
4. The proposed Contract will be performed entirely outside of the U.S., its territories and possessions, the District of Columbia and the Commonwealth of Puerto Rico.

### **6.9 Pre-award Equal Opportunity Compliance Reviews**

CHPRC will require a pre-award review by the Department of Labor to determine compliance with Federal Equal Employment Opportunity laws and regulations (Ref. FAR 52.222-24).

### **6.10 Buy American Act**

In accordance with the Buy American Act (BAA) domestic end products as prescribed in Federal Acquisition Regulation Part 25 shall be afforded an evaluation preference in this action. Products of foreign origin may not be supplied unless evaluated and agreed to by CHPRC prior to contract award. Offeror certifies that all other products, supplied on this contract are Domestic products as defined in the BAA.

## SECTION B – RFP ATTACHMENTS

### 1.0 ATTACHMENT 1 – STATEMENT OF WORK

NOTE:

A completed Non-Disclosure Agreement is required to be submitted to the Contract Specialist identified in this RFP document in order to obtain a link to the design documents associated with this project. Once the completed form has been received the link will be provided to the Offeror for their use.



SOW - WESF Mods  
and CSS Equipment In



RFP 340160  
Non-Disclosure Agree

### 2.0 ATTACHMENT 2 – PRICING SHEET



RFP 340160 Price  
Sheet - 8-10-20.xlsx

### 3.0 ATTACHMENT 3 – DRAFT 4-PART CONTRACT(S)



RFP 340160 4-part -  
Draft.docx

### 4.0 ATTACHMENT 4 – SPECIAL PROVISIONS - REPRESENTATIONS AND CERTIFICATIONS –

A fully completed and signed Representations and Certifications (SP-16) form must accompany the proposal. Section 21 NAICS code must match the NAICS code specified in this solicitation and the Offeror's registered small business size standard.

**SP-16 PRC REVISION 8, DATED NOVEMBER 05, 2019**  
**[REPS & CERTS \(SP-16\)](#)**