



CH2M HILL
Plateau Remediation Company
PO Box 1600
Richland, WA
99352

November 12, 2013

CHPRC-1304767

Dear Suppliers, Vendors, and Subcontractors:

GIFTS AND GRATUITIES

As the holiday season approaches, you are reminded that it is the policy of CH2M HILL Plateau Remediation Company (CHPRC) that employees may not accept any gifts, gratuities, open house invitations, or holiday party invitations, from suppliers, vendors, and/or subcontractors. Such gifts and gratuities have been construed to violate the Federal Anti-Kickback Act.

Accordingly, all of our subcontractors, suppliers and vendors are requested to remind their personnel of this policy, and to ensure that invitations or gifts are not offered or sent to CHPRC personnel, regardless of value. If any gifts are received, we are required to decline and return them.

If you have any questions or require further clarification, please call M. W. Wells, Director, Contract Management and Facility Services at (509) 373-2078 or M. N. Hatcher, General Counsel and Ethics Compliance Officer at (509) 376-6613.

Sincerely,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke extending to the right.

V. M. Bogenberger, Vice President
Business Services and
Chief Financial Officer

mnh/pmm/ecu